



4-H CLUB NAME

4-H YEAR

Purpose of Seal Guidelines

The Kansas 4-H Program focuses upon five life skills necessary for youth to acquire in order to become productive citizens. These life skills are a **positive self-concept, an inquiring mind, sound decision making, healthy interpersonal skills and a concern for the community.** The purpose of the following guidelines is to stimulate the growth of individual 4-H'ers as well as the entire club in each of the life skills. A seal is awarded to a 4-H Club each year the requirements for the seal are met. A club may get a seal and a charter together. As a requirement is met, place a check or "X" in the space provided and give the information requested. A continual check on the guidelines is needed to avoid missing something that your club has set as a goal. Use the club officers or a committee of 4-H members to assist you in checking the requirements during the year and to fill out this "4-H Club Recognition Plan" at the close of the club year. Forms are due to the Extension Office on or before October 1st.

Seal Requirements

Purple – 35 items min. /Blue – 30 items min. /Red – 25 items min. /White – 20 items min.

Club

- _____ 1. Have at least five or more members consisting of 3 different families.
Number of members: _____
- _____ 2. Have one or more Cloverbuds. How many: _____
- _____ 3. Have a Community Leader or Leaders.
- _____ 4. Organize the club with a minimum of the following officers: President, Vice-president, Secretary, Treasurer, Reporter and two Council Representatives.
- _____ 5. Parents/Guardians Advisory Committee consisting of three to five members. This committee may consist of parents, but should not include Community Leaders.
- _____ 6. Hold 12 regular monthly meetings
- _____ 7. At the beginning of the 4-H year, prepare and distribute club programs for each month in the year.
- _____ 8. Have Council Representatives and Community Leaders at all 4-H council meetings.
- _____ 9. Provide at least 10 social media posts or news articles for publication on project work, club meetings and activities. Copy of articles/posts to be in the Reporters book. Reporter should also submit them to the Extension Office for posting on social media.
- _____ 10. Secretary's book completed and turned into the Extension Office with Record Books.

- _____ 11. Treasurer's book (of the previous 4-H year) completed and turned into the Extension Office with Financial Summary due by November 1.
- _____ 12. Reporter's book completed and turned into the Extension Office with Record Books.
- _____ 13. Historian's book turned into the Extension Office with Record Books.
- _____ 14. Have an achievement, appreciation or awards program at a regular or special meeting.
Date: _____
- _____ 15. Have a parent's program. Date: _____
- _____ 16. Have a club project tour. Date: _____
- _____ 17. Plan and carry out one of the following educational activities: safety, health, conservation or Natural resources (wildlife, soil, recycling, etc.), recreation, citizenship, fir or prevention.
Describe what your club did _____

- _____ 18. Take an educational, one-day trip or tour, other than a club project tour.
When? _____ and where: _____
- _____ 19. Have an officer installation ceremony. Month: _____
- _____ 20. Have a fundraiser. What type: _____
- _____ 21. Have a club parliamentarian give a short presentation at four or more monthly meetings.
Items presented: 1. _____
2. _____
3. _____
4. _____
- _____ 22. Have the 90% of 4-H'ers complete their Record book (MIG). How many members are:
Active: _____; Inactive: _____. Attach roster and denote Cloverbuds.
- _____ 23. Participated in a registered 48 Hours of 4-H project. Description of project: _____

County/District/Area

- _____ 24. Have club officers attend Officer's Training. Number attended: _____
- _____ 25. Have 2 or more members active in the Leadership Project. Numbers enrolled in project: _____
- _____ 26. Have an exchange program with another club. Date: _____ Club: _____
- _____ 27. Participate in 4-H Sunday Observance. Date: _____ where attended: _____
- _____ 28. Have members exhibit at a County Fair or show. Member numbers: _____

- _____ 29. Have 50% members participate in District 4-H Day, excluding Model Meeting.
Numbers: _____
- _____ 30. Plan and present a Club entry at District 4-H Day.
- _____ 31. Provide assistance at District 4-H Day (i.e. room monitor) Members and what they did:

- _____ 32. Have members participate in Regional 4-H Day. Who and what: _____

- _____ 33. Have members participate in a local 4-H Camp.
- _____ 34. Have one or more members display leadership at 4-H Camp, 4-H Day Camp or other State 4-H Camp as a Counselor or Extension Assistant.
- _____ 35. Have 3 or more 4-H'ers participate in County or District 4-H Judging contest (i.e. FCS, horticulture, livestock or photography). Who and what: _____

- _____ 36. Have Club representation at Achievement Recognition.

State

- _____ 37. Have members attend a State 4-H Citizenship/Leadership event (i.e. Discovery Days, KYLF, Campference, Ambassadors, etc.)
- _____ 38. Have members attend a State 4-H show/exhibition/contest (i.e. State Fair, KJLS).
- _____ 39. Have some exhibits from your club exhibit at the State Fair.
- _____ 40. Have members participate in the State Fair in ways other than exhibiting project work including but not limited to, demonstrations and illustrated talks, fashion revue, judging, volunteer or similar events. Who and what: _____
- _____ 41. Have a family in your club serve as a host family for a Global delegate.

Promotion of 4-H

- _____ 42. Have a club display at the County Fair. Theme: _____
- _____ 43. Save a float in the parade. Theme and when: _____

- _____ 44. Have a community display promoting 4-H. Where and when: _____

- _____ 45. Present a radio spot or participate in a radio interview regarding 4-H. Who and topic: _____

- _____ 46. Post a social media video or live program promoting 4-H. Who and topic: _____

- _____ 47. Present a program to explain and promote 4-H to one or more community organizations (non-4-H). What groups and when: _____

- _____ 48. Present a school program to promote 4-H. School and Date: _____

- _____ 49. Host a "bring a friend" (potential member) night as part of a regular 4-H meeting. When and number of friends present: _____

Community Service

- _____ 50. Made a contribution to a charitable organization either local, state, or national level. What and when: _____
- _____ 51. Visit residents in an assisted living facility and/or provide a program. Where and what: _____
- _____ 52. Render a service to the community. Provide and attached summary with information of the service rendered. Share enough details to make it clear to anyone who is not familiar with what you did.

Total Number of Requirements Met: _____

My signature indicates I have checked this application and believe it to be complete.

_____	_____
Community Leader	Date
_____	_____
Community Leader	Date
_____	_____
President	Date
_____	_____
Secretary	Date

EXTENSION OFFICE USE ONLY:

Seal Received: Purple Blue Red White

_____	_____
Reviewer	Date